

ABBEY COMMUNITY ASSOCIATION
(Charity Registration No. 299552)

HIRING AGREEMENT

THIS AGREEMENT is made on the date(1) and between **THE COMMITTEE** (2) and **THE HIRER** (3) named below whereby in Consideration of the sum(s) mentioned (4)

A. **THE COMMITTEE** agrees to permit the **HIRER** to use the Premises (5) for the purpose (6) and for the period(s) described below, viz.

1. Date
2. a) Community Association Committee
b) Authorised Representative
c) Address
3. **HIRER**
a) Organisation

- b) Authorised Representative

- c) Address

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- Tel No.

4. a) Hiring Fee £..... per Hour. To be paid on collection of keys.

b) Deposit cheque £..... (To be sent at time of booking)

Receipt No.
5. **PREMISES**
Whole or part of the Community Centre, namely
(If upstairs used please leave tidy as found)
6. Purpose of hiring
7. **PERIOD OF HIRING**
a) Date(s)

- b) Time

B. **The HIRER** agrees with **THE COMMITTEE** to observe and perform the provisions and stipulations contained or referred to in the Committee's Standard Conditions of Hire, for the time being in force as annexed hereto (an understanding of which the Hirer acknowledges), together with the Special Conditions set out in the Schedule attached (if any)

C. **SIGNED** by the Person named in 2(a) of this agreement, on behalf of the Community Association Committee

Signature Date of Signature

D. **SIGNED** by the Person named in 3(b) of this hiring agreement on behalf of the Organisation named at 3(a) above.

Signature Date of Signature